## **AGI Greenpac Limited**

**CIN**: L51433WB1960PLC024539

Registered Office: 2, Red Cross Place, Kolkata - 700 001, West Bengal, India

**Phone**: +91-33-2248 7407/5668

**E-mail**: agiinvestors@agigreenpac.com; **Website**: www.agigreenpac.com

## **Notice**

Notice is hereby given that the 65<sup>th</sup> Annual General Meeting of the members of AGI Greenpac Limited will be held on Friday, 29 August 2025 at 12:30 P.M. (IST) through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") to transact the following businesses:

**RESOLVED FURTHER THAT** the Board of Directors and the Company Secretary of the Company, be and are hereby severally authorized to do all such acts, deeds and things as may be required or deem necessary to give effect to the aforesaid resolution."

By order of the Board

For **AGI Greenpac Limited** 

Ompal

Company Secretary
Membership No.: A30926

## **ORDINARY BUSINESS**

1. To consider and adopt:

The audited standalone financial statements of the Company for the financial year ended 31 March 2025, the reports of the Board of Directors and Auditors' thereon and the audited consolidated financial statements of the Company for the financial year ended 31 March 2025 and Auditors' Report thereon.

- 2. To declare a dividend on equity shares for the financial year ended 31 March 2025.
- 3. To appoint a Director in place of Mr. Sandip Somany (DIN: 00053597) who retires by rotation and, being eligible, offers himself for re-appointment.

### **SPECIAL BUSINESS**

 Appointment of M/s DMK Associates (DMK), Practising Company Secretaries as Secretarial Auditor of the Company for a term of five (5) consecutive years and fixation of remuneration thereof

To consider, and if thought fit, pass the following resolution as an **ORDINARY RESOLUTION**:

"RESOLVED THAT pursuant to the provisions of Section 204 and other applicable provisions of the Companies Act, 2013 read with the rules made thereunder, and Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time, and based on the recommendation of the Audit Committee and the Board of Directors, approval of the members of the Company be and is hereby accorded for the appointment of M/s DMK Associates, Practising Company Secretaries having Firm's Registration No. P2006DE003100, as Secretarial Auditor of the Company for a term of five (5) consecutive years commencing from the financial year 2025-26 till financial year 2029-30 at such remuneration and on such terms & conditions, as may be determined by the Board of Directors (including its Committees thereof), from time to time, and to avail any other services, certificates, or reports as may be permissible under the applicable laws.

#### NOTES:

Place: Gurugram

Date: 21 July 2025

- Explanatory Statement, setting out the material facts concerning the item of Special Business to be transacted at the Annual General Meeting ("AGM") pursuant to Section 102 of the Companies Act, 2013 ("Act"), is annexed hereto and forms part of the Notice.
- Pursuant to the General Circular no. 09/2024 dated 19 September 2024 issued by the Ministry of Corporate Affairs ("MCA") and Circular No. SEBI/HO/ CFD/CFD-PoD-2/P/CIR/2024/133 dated 3 October 2024 issued by SEBI, read with the earlier circulars issued by MCA and SEBI in this regard (hereinafter collectively referred to as "the Circulars"), companies are allowed to hold AGM due in the year 2025 through VC/OAVM, without the physical presence of members at a common venue. Hence, in compliance with the Circulars, the 65th AGM of the Company is being held through VC/OAVM on Friday, 29 August 2025, at 12:30 P.M. (IST) which does not require the physical presence of Members at a common venue. The deemed venue for the AGM shall be the Registered Office of the Company.
- 3. As the AGM will be held through VC/OAVM, in compliance with the Circulars, where physical presence of Members has been dispensed with, there is no requirement of appointment of proxies. Accordingly, the facility of appointment of proxies under Section 105 of the Act is not available for this AGM, hence Proxy Form, Attendance Slip and Route Map of AGM venue are not annexed to this notice. However, in pursuance of Sections 112 and 113 of the Act, representatives of the Members may be appointed for the purpose of voting through remote e-voting for participation and voting in the AGM through VC/OAVM.



- 4. Pursuant to Section 113 of the Act, Institutional/ Corporate Members are requested to send a duly certified copy of the Board Resolution authorizing their representative to attend and vote at the AGM, before e-voting/attending the AGM, to agiinvestors@agigreenpac.com.
- Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
  - In case of voting by joint holders, voting by such joint holder who is higher in the order of the names as per the Register of Members of the Company, as of the cut-off date, will be counted for the purpose of this Meeting.
- 6. Members can join the AGM in the VC/OAVM mode 30 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to at least 1000 members on first come first served basis. This will not include large shareholders (shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended), Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") (as amended) and MCA Circulars, the Company is providing facility of remote e-voting to its Members in respect of the businesses to be transacted at the AGM. For this purpose, the Company has entered into an agreement with CDSL for facilitating voting through electronic means, as the authorized e-voting agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by Central Depository Services (India) Limited ("CDSL").
- 8. In conformity with the Circulars, Notice of the AGM along with the Annual Report for the FY 2024-25 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depositories. Members may note that the Notice and Annual Report for the FY 2024-25 are also available on the Company's website <a href="https://www.agigreenpac.com">www.agigreenpac.com</a>, websites of National Stock Exchange of India Limited and BSE Limited i.e. <a href="https://www.nseindia.com">www.nseindia.com</a> and <a href="https://www.bseindia.com">www.bseindia.com</a>

- respectively and on the website of CDSL i.e. www.evotingindia.com.
- In order to strengthen the dispute resolution mechanism for all disputes between a listed company and/or registrars & share transfer agents and its shareholder(s)/investor(s), SEBI had issued a Standard Operating Procedure ('SOP') vide Circular dated 30 May 2022. As per this Circular, shareholder(s)/ investor(s) can opt for Stock Exchange Arbitration Mechanism for resolution of their disputes against the Company or its Registrar and Share Transfer Agent ("RTA"). Further, SEBI vide Circular dated 31 July 2023 (updated as on 20 December 2023, introduced the Online Dispute Resolution (ODR) Portal. Through this ODR portal, the aggrieved party can initiate the mechanism, after exercising the primary options to resolve its issue, directly with the Company and through the SEBI Complaint Redress System (SCORES) platform. The Company has complied with the above circulars and the same are available at the website of the Company: www.agigreenpac.com.
- 10. The Register of Members and the Share Transfer Books of the Company will remain closed from Saturday, 23 August 2025 to Friday, 29 August 2025 (both days inclusive). Dividend on Equity Shares, if declared at the meeting, will be paid to those shareholders whose names appear in the Company's Register of Members and List of Beneficial Owners as on close of business hours of Friday, 22 August 2025 i.e. Record date furnished by NSDL/CDSL. The dividend, if declared, shall be paid by Friday, 5 September 2025.
- 11. As mandated by SEBI, Dividend, if declared, at the AGM will be credited to the bank account of respective shareholders through National Electronic Clearing Service ("NECS")/Electronic Clearing Service ("ECS") where such facility is available. Members holding shares in electronic mode are therefore requested to furnish their bank particulars in which they wish to receive dividend, through their Depository Participants ("DPs"). Members holding shares in physical form and desirous of availing the NECS/ECS facility, are requested to update their bank particulars by sending it to the Company's RTA, M/s. Maheshwari Datamatics Private Limited, directly for instant credit of dividend and other cash entitlements.

Shareholders of the Company are informed that pursuant to the provisions of Section 124(5) of the Act, the amount of dividend which remains unpaid/unclaimed for a period of seven (7) consecutive years is required to be transferred to the 'Investor Education & Protection Fund' ("IEPF") constituted by the Central Government. Accordingly, unpaid/unclaimed dividend upto the financial year 2016-17 has been transferred to IEPF.

Shareholders who have not encashed their dividend warrant(s) for the financial years from 2017-18 to 2023-24 are requested to make claim with the Company immediately. Dividend declared by the Company for the financial year 2017-2018 which remains unpaid/unclaimed is due for transfer on or after 12 October 2025 to IEPF. A statement containing names, last known addresses and unpaid dividend of such shareholders is available on the website of the Company <a href="https://www.agigreenpac.com">www.agigreenpac.com</a>.

Shareholders whose unclaimed dividend has been transferred to IEPF, as above, may claim refund from IEPF in accordance with provisions of the Act and rules made thereunder.

Further, pursuant to the provisions of Section 124 of the Act and the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended, all shares in respect of which dividend has not been paid or claimed by the shareholders for seven (7) consecutive years, the Company is required to transfer such equity shares of the Members to the demat account of the IEPF. The Company has sent a communication to all shareholders concerned and had also published a Notice in the leading newspaper both in English and Vernacular language, with respect to the formalities and process of such transfers. Accordingly, the Company has transferred 21,685 equity shares of ₹ 2/- each to IEPF in respect of the shareholders whose dividend was not encashed for seven (7) consecutive years from 2016-17, data of which are available on the website of the Company. Similarly, the Company will transfer such shares to demat account of IEPF Authority on which dividend for the financial year 2017-18 will remain unclaimed for seven (7) consecutive years, as per the guidelines issued by the concerned authority(ies) from time to time in this regard.

- 12. The Company is required to deduct tax at source from payment of dividend to shareholders at the rates prescribed under the Income Tax Act, 1961. Hence, members are requested to update their residential status, Permanent Account Number (PAN), Category as per the Income Tax Act, 1961 with their Depository Participant or in case shares are held in physical form, with the Company/RTA, by sending documents through e-mail by Tuesday, 19 August 2025.
- 13. SEBI vide its circular dated 5 January 2022, as amended, has mandated Listed Companies to issue securities in demat form only while processing service request viz. issue of duplicate share certificates, claim from unclaimed suspense account, renewal/exchange of share certificate, endorsement, sub-division, split of share certificate, consolidation of folio/certificates, transmission and transposition. Thus, Members are requested to make service request by submitting

- a duly filled and signed Form ISR-1, ISR-2, ISR-3, ISR-4 and SH-13, the format of which is available on the Company website <a href="https://agigreenpac.com/furnishing-of-pan-and-kyc-details-and-nomination-by-holders-of-physical-securities/">https://agigreenpac.com/furnishing-of-pan-and-kyc-details-and-nomination-by-holders-of-physical-securities/</a> and on the website of RTA at <a href="http://mdpl.in/downloads.php/">https://mdpl.in/downloads.php/</a>. It may be noted that service request can be processed only after the folio is KYC compliant as above. For any assistance in this regard, members may contact the RTA.
- 14. SEBI vide its Master Circular No. SEBI/HO/MIRSD/POD-1/9/CIR/2023/70 dated 17 May 2023 read with the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16 March 2023 has made it mandatory for all holders of physical securities in listed companies to furnish PAN, Nomination/Declaration to opt-out of Nomination, Contact details, Bank Account details and Specimen Signature to the Company/RTA of the Company.
- 15. Members holding shares in physical form and desirous of making a nomination or cancellation/ variation in nomination already made in respect of their shareholding in the Company, as permitted under Section 72 of the Act, are requested to submit the prescribed Form No. SH 13 to the RTA of the Company for nomination and Form No. SH 14 for cancellation/variation as the case may be. Members who are either not desiring to register for Nomination or would want to opt-out, are requested to fill out and submit Form No. ISR-3. Shareholders holding shares in demat form are also advised to avail nomination facility by submitting the prescribed form to their respective DPs.
- 16. As a part of 'Green Initiative', Members who have not yet registered their email addresses are requested to register the same with their DPs in case the shares are held by them in electronic form and with the RTA of the Company in case the shares are held by them in physical form.
  - Members who are holding shares in physical form in identical order of names in more than one folio are requested to send to Company's RTA viz. M/s. Maheshwari Datamatics Private Limited, 23, R. N. Mukherjee Road, 5<sup>th</sup> Floor, Kolkata –700 001, the details of such folios together with the share certificates for consolidating their holding in one folio as per the procedure stipulated in SEBI circular no. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated 25 January 2022.
- 17. Electronic copy of the Notice of the AGM of the Company *inter-alia* indicating the process and manner of remote e-voting is being sent to all Members whose email IDs are registered with the Company/ DP for communication purposes. For Members holding shares in physical mode and who have not



updated their email addresses with the Company are requested to update their email address by writing to <a href="mailto:agiinvestors@agigreenpac.com">agiinvestors@agigreenpac.com</a> to receive Annual Report. Members holding shares in dematerialized mode and who have not registered their email address are requested to update their email address with the relevant DP to receive Annual Report.

18. Members holding shares in demat form are requested to update their bank account details with their respective DP. The Company or RTA cannot act on any request received directly from the Members holding shares in demat form for any change of bank particulars. Such changes are to be intimated only to the DP of the Members. Further instructions, if any, already given by them in respect of shares held in physical form will not be automatically applicable to shares held in the electronic mode.

Effective 1 April 2024, SEBI has mandated that the shareholders, who hold shares in physical mode and whose folios are not updated with any of the KYC details viz., (i) PAN (ii) Choice of Nomination (iii) Contact Details (iv) Mobile Number (v) Bank Account Details and (vi) Signature, shall be eligible to get dividend only in electronic mode. Accordingly, payment of dividend for the FY 2024-25, subject to approval at the AGM, shall be made to physical holders only after the above details are updated in their folios. Shareholders are requested to complete their KYC by 19 August 2025 by writing to the Company's RTA, Maheshwari Datamatics Private Limited, at mdpldc@ yahoo.com. The forms for updating the same are available at https://agigreenpac.com/furnishing-ofpan-and-kyc-details-and-nomination-by-holders-ofphysical-securities/

- 19. As required under Regulations 36(3) of SEBI Listing Regulations and Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India, the relevant information in respect of Director seeking re-appointment at the AGM is provided herein below and forms a part of this Notice.
- 20. For shareholders holding shares in physical form, please send all correspondence to RTA of the Company.
- 21. The Company has designated an exclusive e-mail id "agiinvestors@agigreenpac.com" for redressal of shareholders' complaints/ grievances.
- 22. Institutional Investors who are Members of the Company, are encouraged to attend and vote in the AGM through VC/OAVM facility.
- 23. The Board of Directors have appointed Mr. Pravin Kumar Drolia, Company Secretary in whole-time practice, Kolkata (Membership No. F2366, CP: 1362),

- as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- 24. The Scrutinizer shall, immediately after the conclusion of voting at the AGM, unblock the votes cast through remote e-voting (votes cast during the AGM and votes cast through remote e-voting) and make, within two working days of conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, and submit to the Chairman or a person authorized by him in writing, who shall countersign the same.
- 25. The results declared alongwith the Scrutinizer's Report shall be placed on the Company's website www.agigreenpac.com and on the website of CDSL www.evotingindia.com immediately. The Company shall simultaneously communicate the results to National Stock Exchange of India Limited and BSE Limited, where the shares of the Company are listed.
- 26. Subject to receipt of requisite number of votes, the resolutions shall be deemed to be passed on the date of the meeting i.e. Friday, 29 August 2025.

The intructions for shareholders for remote e-voting and attending agm through vc/oavm are as under:

#### Procedure for e-Voting

- (i) The e-voting period begins at 9.00 A.M. (IST) on Tuesday, 26 August 2025 and ends at 5.00 P.M. (IST) on Thursday, 28 August 2025. During this period, members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) i.e. on Friday, 22 August 2025 may cast their votes electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The members who have cast their votes by remote e-voting prior to the AGM may also participate in the AGM through VC/OAVM facility but shall not be entitled to cast their votes again.
- (iii) In terms of SEBI circular no. SEBI/HO/CFD/CMD/ CIR/P/2020/242 dated 9 December 2020 on e-voting facility provided by listed companies, individual shareholders holding shares in demat mode are allowed to vote through their respective demat accounts maintained with Depositories and DPs.

Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-voting facility.

### Procedure to Login through Websites of Depositories (CDSL/NSDL)

#### Type of shareholders Login Method Individual A. Users who have opted for CDSL Easi/Easiest facility, can login through their existing user id and password. Shareholders holding Option will be made available to reach e-Voting page without any further authentication. The URL for users shares in demat mode to login to Easi/Easiest are https://web.cdslindia.com/myeasi/home/login or visit www.cdslindia.com and with CDSL click on Login icon and select New System Myeasi. B. After successful login the Easi/Easiest user will be able to see the e-Voting option for eligible companies where the e-Voting is in progress as per the information provided by company. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider ("ESP") for casting his/her vote during the remote e-Voting period. Additionally, there are also links provided to access the system of all ESPs i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the websites of ESPs directly. C. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/ myeasi/Registration/EasiRegistration. Proceed to complete registration using your DP ID, Client ID etc. After successful registration, please follow steps given above to cast your vote.

- Alternatively, the users may directly access the e-Voting module of CDSL as per the following procedure:
  - (i) Click the on link www.cdslindia.com or on https://evoting.cdslindia.com/Evoting/EvotingLogin
  - (ii) Provide demat account number and PAN.
  - (iii) The system will authenticate the user by sending an OTP on registered mobile number and e-mail id as recorded in the demat account.
  - (iv) After successful authentication, user will be able to see the e-Voting option where the e-Voting is in progress and also to directly access the system of all ESPs.

Individual Shareholders holding shares in demat mode with **NSDL** 

- If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a personal computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the e-Voting period.
- 2) If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.
- 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting. <u>nsdl.com/</u> either on a personal computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP, and a verification code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to website of e-Voting service provider for casting your vote during the remote e-Voting period.

Individual Shareholders (holding shares in demat mode) login through their **Depository Participants** 

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to the website of e-Voting service provider for casting your vote during the remote e-Voting period.

Important note: Shareholders who are unable to retrieve User ID/ Password are advised to use "Forget User ID" and "Forget Password" option available at abovementioned websites.

## Dedicated helpdesk for individual shareholders holding shares in demat mode for any technical issues related to login through Depository(ies) i.e. CDSL and NSDL:

Login type	Helpdesk details
Individual Shareholders holding shares in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 62343611/24/26 or on toll free no. 1800 21 09 911.
Individual Shareholders holding shares in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call on 022-48867000/022-69489498/9309/9496

Information and instructions for e-Voting by (i) shareholders other than individuals holding shares of the Company in demat mode and (ii) all shareholders holding shares of the Company in physical mode.

1. The shareholders should log on to the e-Voting website www.evotingindia.com.



- 2. Click on "Shareholders" module.
- 3. Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID
  - c. Shareholders holding shares in physical form should enter Folio Number registered with the Company.
- 4. Next enter the Image Verification as displayed and Click on Login.
- 5. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-Voting of any company, then your existing password is to be used.
- 6. If you are a first time user follow the steps given below:

	For physical shareholders and other than individual shareholders holding shares in demat form
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders, if any) Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.

Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of BOKS (in Ind Annahangerymutty as each in CANGER and account or in the Company records in orden to make the Manual of the Company records in orden to make the Manual of t
	you will not be allowed to modify your vote.

- 7. After entering these details appropriately, click on "SUBMIT" tab.
- 8. Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-Voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 9. For shareholders holding shares in physical form the details can be used only for e-Voting on the resolutions contained in this Notice.
- 10. Click on the EVSN for "AGI Greenpac Limited" to vote.
- 11. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- 12. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- 13. After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on

- 15. You can also take a print of the votes cast by clicking on "Click here to print" option on the voting page.
- 16. If a demat account holder has forgotten the login password, then enter the User ID and the image verification code and click on Forgot Password and enter the details as prompted by the system.

Process for those shareholders whose email addresses and mobile numbers are not registered with the company/depositories for obtaining login credentials for e-Voting for the resolutions proposed in this notice:

- 1. For physical shareholders Please visit <a href="http://mdpl.in/login/">http://mdpl.in/login/</a> and follow the process for updation of e-mail address and mobile no. as guided therein. Post successful registration of the email address, the member would get soft copy of the Notice and the procedure for remote e-Voting along with the User ID and the password to enable e-Voting. In case of any query, the member may write to RTA of the Company at <a href="mailto:mdf">mdpldc@yahoo.com/</a>
- For demat shareholders Shareholders shall update their e-mail addresses and mobile numbers in respect of electronic holdings with their concerned depository participants by following due procedure as advised by them.

Instructions for Members attending the AGM through VC/ OAVM are as under:

- The link for VC/OAVM will be available in shareholder/ members login where the EVSN of Company will be displayed.
- 2. Members are encouraged to join the AGM through Laptops/IPads for better experience.
- 3. Further members will be required to allow camera and use internet with a good speed to avoid any disturbance during the meeting.
- Please note that participants connecting from mobile devices or tablets or through laptop connecting via mobile hotspot may experience audio/video loss due to fluctuation in their respective network. It is therefore recommended to use stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by sending their request from their registered email address mentioning their name, DP ID and Client ID/folio number, PAN, mobile number at agiinvestors@agigreenpac.com by 19 August 2025. Those members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM. The members are also requested to send their gueries, if any, by 19 August 2025 mentioning their name, demat account number/folio number, email id, mobile number at agiinvestors@agigreenpac.com

#### Instructions for Members for E-Voting during the AGM are as under:

- 1. The procedure for e-voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- Only those Members, who are present in the AGM through VC/OAVM facility and have not cast their votes on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system available during the AGM.
- 3. If any votes are cast by the Members through the e-voting available during the AGM and if the same Members have not participated in the meeting through VC/OAVM facility, then the votes cast by such Members shall be considered invalid as the facility of e-voting during the meeting is available only to the Members attending the meeting.
- 4. Members who have voted through remote e-voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.

#### Note for Non-Individual Members and Custodians

- Non-Individual members (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com/
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to <a href="mailed">helpdesk.evoting@cdslindia.com</a> and on approval of the accounts they would be able to cast their votes.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the Scrutinizer to verify the same.
- Non-Individual Members are required to send the relevant Board Resolution/Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer at the email address droliapravin@ yahoo.co.in and to the Company at the email address agiinvestors@agigreenpac.com, if they have voted from individual tab and not uploaded same in the CDSL e-Voting system for the Scrutinizer to verify the same.

If you have any query or issues regarding attending AGM and e-voting from the CDSL e-voting system, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or contact on toll free no. 022-62343611/24/26 or toll free no. 1800 21 09 911.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-62343611/24/26.



# Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013

#### Item No. 4

In accordance with Section 204 of the Companies Act 2013, read with the rules framed thereunder, and Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended vide SEBI (Listing Obligations and Disclosure Requirements) (Third Amendment) Regulations, 2024, every listed entity is required to undertake Secretarial Audit by a Peer Reviewed Secretarial Auditor who shall be appointed by the Members of the Company, on the recommendation of the Board of Directors, for a period of five (5) consecutive years.

Accordingly, the Board of Directors of the Company ("the Board") at their meeting held on 14 May 2025, considering the experience and expertise and on the recommendation of the Audit Committee, and subject to approval of the shareholders of the Company, recommended the appointment of M/s. DMK Associates, Company Secretaries, New Delhi, having Firm's Registration No. P2006DE003100, a peer reviewed firm of Practicing Company Secretaries, as the Secretarial Auditor of the Company, for a period of five (5) consecutive years commencing from FY 2025-26 till FY 2029-30 at such remuneration as shall be fixed by the Board of the Company

M/s. DMK Associates, is a peer reviewed firm of Practicing Company Secretaries, established and registered with the Institute of Company Secretaries of India in the year 2005. It is one of the most reputed firms amongst professionals, several Companies including listed companies, multinationals and is best known for its client retention, high integrity, dedication, sincerity, quality of service and

professionalism. The firm has been engaged in secretarial audits of various prominent companies, and their expertise has earned the trust of industry leaders across sectors like FMCG, Manufacturing, Real Estate, Power and Energy, Aggregators, Public utilities and so on. The firm's client centric approach, with experienced professionals and proficient solutions to complex problems prides itself on superior client retention, integrity, dedication, and professionalism making them a trusted partner in navigating the complexities of corporate law.

M/s. DMK Associates had consented to their appointment as the Secretarial Auditors of the Company and have confirmed that they fulfil the criteria as specified in Clause (a) of Regulation 24A (1A) of the Listing Regulations and have not incurred any of disqualifications as specified by the Securities and Exchange Board of India.

The proposed remuneration to be paid to M/s. DMK Associates, for the FY 2025-26 is ₹ 1,75,000/- (Rupees One Lakh Seventy-Five Thousand only) plus out of pocket expenses and applicable taxes. For the subsequent years, the Board of Directors will decide the remuneration based on recommendations of Audit Committee and as may be mutually agreed with the Secretarial Auditor.

Accordingly, consent of the Members is sought for approval of the aforesaid appointment of the Secretarial Auditors. The Board recommends the approval of the Members for appointment of Secretarial Auditors and passing of the Ordinary Resolution set out at Item No. 4 of this Notice.

None of the Directors or Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in this Resolution.

## Information on the Director seeking re-appointment pursuant to the provisions of Regulation 36(3) of the Listing Regulations and Secretarial Standard 2 on General Meetings issued by the Institute of Company Secretaries of India

Name	Mr. Sandip Somany
Age	61 years
No. of shares held	55,97,731
Qualification	Commerce graduate and a diploma holder in Ceramic Manufacturing Technology from the US.
Brief resume and nature of his expertise in specific functional areas	Mr. Sandip Somany has over four decades of experience in the ceramics and glass industry. He is the Past President of the Federation of Indian Chambers of Commerce and Industry (FICCI), Past President of International Chamber of Commerce (Head Quarter in Paris) India Chapter and Past President of PHD Chamber of Commerce and Industry (PHDCCI). He is the current Chairman of the Indian Council of Sanitaryware Manufactures (INCOSAMA).
Name of listed entities in which the Directorship is held	AGI Greenpac Limited Hindware Home Innovation Limited JK Paper Limited Indraprastha Medical Corporation Limited HEG Limited
Chairman/Member of the Committees of Board of other companies including listed companies	Chairman Stakeholders Relationship Committee  1. JK Paper Limited Risk Management Committee  1. Hindware Home Innovation Limited Member Audit Committee  1. Hindware Home Innovation Limited 2. Hindware Limited Corporate Social Responsibility Committee 1. Hindware Home Innovation Limited 2. Hindware Limited Nomination and Remuneration Committee 1. Hindware Home Innovation Limited Stakeholders Relationship Committee 1. HEG Limited Corporate Affairs Committee 1. Hindware Home Innovation Limited
Listed Companies from which he resigned in the past three years	JK Paper Limited (ceased to be an Independent Director consequent upon completion of 5 year term on 23 August 2024 and appointed as Non-Independent Director w.e.f. 04 September 2024)
Date of first appointment on the Board	12 September 1995
Terms and conditions of appointment	Mr. Sandip Somany is liable to retire by rotation and being eligible offers himself for re-appointment.
Details of remuneration last drawn	₹ 13,65,80,058/- during FY 2024-25 (including Director's Commission amounting to ₹ 7,50,00,000 for FY 2023-24)
Details of proposed remuneration	As per the terms of the resolutions duly approved by the shareholders at their 61 <sup>st</sup> annual general meeting held on 24 September 2021.
Relationships between directors and Key Managerial Personnel	He is related to Ms. Sumita Somany, Director of the Company.
Number of meetings of the Board attended during the financial year 2024-25	Six (6) Board Meetings held during the year and all meetings were attended by Mr. Somany.