

To,
The Company Secretary
Punjab Alkalies & Chemicals Limited
SCO 125 - 127, Sector 17-B
Chandigarh -160017

Re: Email Updation for e-service of documents

Dear Sir/ Madam,

I / We do hereby wish to receive all future correspondence /documents including Notices of Shareholders Meeting, Audited Financial Statements, Auditors Report, Directors Report, etc of the Company at the following email id.

Email id _____

My Mobile No. _____

My PAN is _____ (*scanned copy of self-attested PAN is attached*)

You are requested to kindly update the same in your records.

Folio No. / DP ID- Client ID: _____

Share Certificate No. _____

(members holding shares in Demat form shall send scanned copy of self- attested Client Master copy or consolidated Demat Account statement)

Name of First Holder: _____

Father`s/ Spouse Name: _____

Complete address registered with the Company: _____

Signature

_____,

(1st Holder)